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| QA Analyst/Systems Administrator/Automation Engineer  Brandon Schultz | (912)-246-8001 | Brandon.schultz008@gmail.com |  |

# Skills

-Experience in Agile and Lean development methodologies including Scrum, XP, Automation, Selenium and Kanban.

-Experience Windows 10, Active Directory, Software troubleshooting, VSC

-Knowledge of test management tools

-Knowledge of database concepts including creating, modifying and executing SQL queries.

-Knowledge of Property and Casualty insurance industry.

-Knowledge in Project management, collaboration, Information technology, Azure AD

# Work Experience

Software QA Analyst **–** Citizens Property Insurance **–** Jacksonville, Fl **(Promoted) August 2024**

* Collaborated with developers to perform black-box and white-box testing, incorporating static testing techniques for early defect detection.
* Utilized **ReadyAPI** and other **API** testing tools to validate functionality and performance of software systems.
* Conducted **manual testing, regression testing**, and **smoke testing** to ensure software quality across releases.
* Performed **penetration testing** to identify and address security vulnerabilities.
* Worked in an **Agile** environment, contributing to Scrum ceremonies and refining user stories for better test coverage and continuous improvement.

QA Analyst internship **–** Citizens Property Insurance **–** Jacksonville, Fl **June 2024**

* Worked closely with Developers and Business Analyst/Product Owners to understand the requirements by taking part in requirements grooming sessions, asking questions. Responsible for ensuring scope was appropriately covered
* Worked closely with Agile team members in delivering quality software by identifying quality issues/defects, developing recommendations or solutions and collaborating with developers and business analysts to track issues.
* Created, modified and executed manual functional test cases and test plans for applications with high quality as per requirements/ functional specifications

Systems Administrator – Brewton-Parker College – Mount Vernon, GA **January 2021 – August 2023(Promoted)**

* Update and maintain clear inventory of all hardware used within the institution using excel, while troubleshooting **Windows operating systems** and overseeing network infrastructure.
* Created and developed various projects using excel spreadsheets by manipulating default CSV files.
* Assist the Assistant Vice President of Technology to create more efficient running scripts to maintain data integrity.

IT support Specialist – Brewton-Parker College – Mount Vernon, GA **January 2020 – December 2020**

* Responsible for **troubleshooting** and maintaining PC Hardware/Software working alongside the VP of Technology

# Education/Certifications

Bachelor of Business administration – Brewton-Parker College – Mount Vernon, GA **June 2022**

Majors: Health and Wellness Management, General Business

**ISTQB Certified Tester Foundation Level** – ISTQB **October 2024**

- Proficient in black-box testing techniques (e.g., boundary value analysis, decision tables)

- Knowledge of test planning, defect management, and risk-based testing.

- Solid understanding of SDLC, STLC, and test levels (unit to acceptance testing).

**GOOGLE DATA ANALYTICS PROFESSIONAL CERTIFICATE** – Google **August 2023**

Acquired and refined skills on technical problem solving, Data Visualization, SQL, Tableau, R, PowerBi